

Number: **BP 011**

Authority: Board of Directors
Adopted: October 16, 2018
Revised: March 17, 2026
Dept./Div.: Administration



BOARD POLICY

CHARITABLE GIVING POLICY

ARTICLE 1 **PURPOSE**

Ironhouse Sanitary District (“District”) protects public health, safety, and the environment through responsible wastewater collection, treatment, and water reuse. This mission includes increasing awareness of water conservation, water recycling, and pollution prevention. On occasion, the District receives donation requests from organizations and community partners who share these objectives and who are seeking to finance projects and scholarships that enhance the District’s mission. In these limited instances, the District believes that it is in the best interest of the District and its ratepayers to provide support. This policy therefore outlines the terms under which the District can fulfill those requests.

ARTICLE 2 **LEGAL BASIS**

The California Constitution (Article XVI, Section 6) permits public entities to use funds for a public purpose within our stated mission such that the District and the community benefits in some manner.

ARTICLE 3 **POLICY**

3.1 GM Approval: The GM is permitted to authorize a donation if:

- 3.1.1 He/she determines that the requested donation advances the goal of protecting public health, safety, and the environment through responsible wastewater collection, treatment, and water reuse;
- 3.1.2 He/she determines that the donation will yield a tangible educational benefit to the rate-payers of the District; and
- 3.1.3 The donation is no more than \$2500.

3.2 Board Approval: The Board is permitted to authorize a donation if:

- 3.2.1 It determines that the requested donation advances the goal of protecting public health, safety, and the environment through responsible wastewater collection, treatment, and water reuse;
- 3.2.2 It determines that the donation will yield a tangible educational benefit to the rate payers of the District; and
- 3.2.3 The request does not exceed \$5000.

3.3 Yearly Maximum

- 3.3.1 In no event shall the total amount authorized pursuant to this policy by the Board and by the General Manager exceed \$10,000 per fiscal year.