

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF THE  
IRONHOUSE SANITARY DISTRICT  
May 11, 2020**

The Board of Directors of the Ironhouse Sanitary District (ISD) met in special session on Monday, May 11, 2020 via teleconference, consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California and Contra Costa County March 16, 2020 Shelter in Place Order and the Updated Stay-at-Home Order with New Restrictions issued on March 31, 2020 extending the Shelter in Place Order through May 3, 2020.

**1. CALL TO ORDER**

President Dawn Morrow called the meeting to order at 11:00 a.m.

**1.A. BOARD ROLL CALL**

**Roll Call**

Directors present: Doug Scheer, Susan Morgan, Peter Zirkle,  
Chris Lauritzen and Dawn Morrow

Members absent: None

Staff/Consultants present: Chad Davisson, General Manager  
Tyson Zimmerman, Assistant General Manager  
Cecilia Goff, District Secretary/Office Administrator  
Michael Welty, Financial Consultant  
Leah Castella, Legal Counsel

Interested Parties: None

**1.B. PLEDGE OF ALLEGIANCE** – Director Peter Zirkle led the pledge of allegiance.

**2. APPROVAL OF AGENDA**

M/S C. Lauritzen, D. Scheer and the Board voted to approve the Agenda.

In favor: Doug Scheer, Susan Morgan, Peter Zirkle, Chris Lauritzen and Dawn Morrow.  
Opposed: None. Absent: None.

**3. PUBLIC COMMENTS** - Communications from the public on subjects not on the agenda.

There were no comments from the public in attendance.

**4. STUDY**

**4.A. REVIEW THE PROPOSED FISCAL YEAR 2020/2021 BUDGET**

Mr. Michael Welty, financial consultant, reviewed the proposed fiscal year 2020/2021 budget with the Board. The budget will be presented for Board approval at the June 16, 2020 Board meeting. Questions were solicited and answered.

**5. ADJOURNMENT**

President Morrow adjourned the regular meeting at 11:50 a.m. until Tuesday, May 19, 2020 at 6 p.m. for the next Planning and Programs – Finance/CIP meeting of the Board of Directors in the Ironhouse Sanitary District offices at 450 Walnut Meadows Drive, Oakley, California.

APPROVED



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President



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District Secretary