

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
IRONHOUSE SANITARY DISTRICT  
March 3, 2020**

The Board of Directors of the Ironhouse Sanitary District (ISD) met in regular session on Tuesday, March 3, 2020 in the Board meeting room at ISD's offices at 450 Walnut Meadows Drive, Oakley, California.

**1. CALL TO ORDER**

President Dawn Morrow called the meeting to order at 7:00 p.m.

**1.A. BOARD ROLL CALL**

**Roll Call**

Directors present: Doug Scheer, Peter Zirkle, Dawn Morrow  
Chris Lauritzen and Susan Morgan

Members absent: None

Staff/Consultants present: Chad Davisson, General Manager  
Cecilia Goff, District Secretary/Office Administrator  
Louis Solana, Collections Superintendent  
David Dal Porto, Ranch/Levee/Reclamation  
Superintendent  
Karen Murphy, Legal Counsel  
Michael Welty, Financial Consultant

Interested Parties: Larry Jones, Oakley Resident

**1.B. PLEDGE OF ALLEGIANCE** – Director Peter Zirkle led the pledge of allegiance.

**2. APPROVAL OF AGENDA**

M/S S. Morgan, C. Lauritzen and the Board voted to approve the Agenda.

In favor: D. Scheer, P. Zirkle, C. Lauritzen, D. Morrow and S. Morgan. Opposed: None. Absent: None.

**3. PUBLIC COMMENTS** - Communications from the public on subjects not on the agenda.

Mr. Larry Jones, an Oakley resident, explained to the Board that he is a long-time patron of the recycled water fill station. He frequently refills throughout the season when the District provides recycled water. He asked that the Board consider extending operational months. He would like the District to consider opening the recycled water fill station in May rather than June.

#### **4. CONSENT CALENDAR**

##### **4.A. APPROVAL OF MINUTES OF FEBRUARY 18, 2020 ISD BOARD MEETING**

##### **4.B. APPROVAL OF PAYMENT ORDER, REPORT ON FINANCIAL POSITION & OPERATING PERFORMANCE**

M/S P. Zirkle, D. Scheer and the Board voted to approve the Consent Calendar.

In favor: D. Scheer, P. Zirkle, C. Lauritzen, D. Morrow and S. Morgan. Opposed: None.  
Absent: None.

#### **5. BUSINESS BEFORE THE BOARD**

##### **5.A. CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT C**

General Manager Chad Davisson explained to the Board that the California Special District's Association sent out a call for nominations for an Independent Special District Board Member, or General Manager, to fill seat C. Mt. View Sanitary District Board Member Stanley Caldwell is the current seat holder and is seeking re-election. Questions from the Board were solicited and answered. After, discussion the Board decided to nominate Mr. Caldwell to seat C.

M/S S. Morgan, C. Lauritzen and the Board voted to nominate Stanley Caldwell for the California Special District's Association Independent Special District Board Member Seat C.

In favor: D. Scheer, P. Zirkle, C. Lauritzen, D. Morrow and S. Morgan. Opposed: None.  
Absent: None.

#### **6. INFORMATIONAL ITEMS FROM STAFF**

##### **6.A. REPORT ON DISTRICT CASH AND INVESTMENT PORTFOLIO**

Mr. Michael Welty presented the cash and investment portfolio to the Board. He explained that the U.S. Department of the Treasury decreased rates by a half point. We should expect to see a decline in interest income. Questions were solicited and answered.

#### **7. GENERAL MANAGER AND STAFF REPORTS**

Mr. Davisson presented the General Manager and Staff reports to the Board. In the month of February 2020, ISD received five new connections and, to date, there are 186.77 new connections. For fiscal year 2019/20, staff conservatively projected 150 new connections. Questions from the Board were solicited and answered.

#### **8. BOARD MEMBER ADVISORY REPORTS**

Director Morgan attended the Oakley City Council meeting on February 25, 2020 and provided a report.

Director Morrow attended the CASA Washington DC Policy Forum from January 24-26, 2020 and provided a report.

Director Zirkle attended the Diablo Water District Board meeting on February 26, 2020 and provided a report.

**9. GENERAL MANAGER ANNOUNCEMENTS**

Mr. Davisson announced that CWEA annual conference is from March 31 through April, 3, 2020 in Reno, NV. All interested in attending should contact the District Secretary for arrangements. Conflict of Interest Form 700 filings are due April 1, 2020. If assistance is needed, contact the District Secretary.

**10. FUTURE AGENDA ITEMS FOR CONSIDERATION**

There were no future agenda items.

**11. ADJOURNMENT**

President Morrow adjourned the regular meeting at 7:34 p.m. until Tuesday, March 17, 2020 at 6:00 p.m. for the next Planning and Programs – Jersey Island meeting of the Board of Directors in the Ironhouse Sanitary District offices at 450 Walnut Meadows Drive, Oakley, California.

APPROVED \_\_\_\_\_

President

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District Secretary